



MAINTENANCE LABOURER

The Cranston Residents Association (CRA), is a non-profit organization, which is professionally managed and maintained to ensure Cranston's community features, amenities and the Century Hall facility will continue to be both esthetically pleasing and conveniently available for the long term use of its residents. The CRA also offers many sports, fitness, and recreation programs for all age groups, throughout the year.

The Maintenance Labourer's role will be to provide day to day maintenance of the facility, parks, landscaping and maintenance, under the direction of the Facilities & Amenities Manager.

Reports to: Facilities & Amenities Manager and Facilities Foreman

Responsibilities:

- Assist with all responsibilities in maintaining the CRA facility, grounds and specific equipment.
- Maintain summer landscaping: mowing, trimming, planting, weeding, etc.
- Maintain winter landscaping: snow removal, ice removal, Christmas light installation & removal, etc.
- General building maintenance;
- Complete various repairs and maintenance as required;
- Equipment preventative maintenance;
- Ice maintenance in outdoor rinks;
- Operate vehicles and equipment necessary to perform grounds maintenance and landscaping duties.
- Ensure safe working procedures and conditions exist at all times;
- Conform to all CRA regulations, guidelines, policies and procedures;
- Monitor and enforce when necessary, the housekeeping and safety standards being maintained;
- Conduct self in an appropriate manner while carrying out duties while representing the company
- Be an effective public relations person for CRA and communicate effectively and courteously with staff, residents, and public;
- Other duties as required

Qualifications:

- Previous experience in landscaping, parks, and building maintenance are an asset
- Previous experience in ice maintenance and Zamboni operations are an asset
- Be physically fit and able to lift up to 60 lbs
- Valid Alberta Driver's Licence
- Strong problem solving and conflict resolution skills
- Ability to work independently and unsupervised as well as with a team
- Excellent organizational and time management skills
- Must enjoy working in a fast paced, challenging and changing work environment
- Current Standard First Aid with CPR Certificate
- Successful completion of a criminal record check

Compensation:

This is a part time position that includes evenings 4:45pm to 10:00pm and weekends 8:45am to 10:00pm (shifts vary). Interested applicants are invited to forward their cover letter and resume to the Facilities & Amenities Manager at aproctor@cranstonresidents.ca. While we appreciate all interested parties, only successful applicants will be contacted.