



Brookfield Community Wedding Package

www.cranston-connect.com

CRANSTON
RESIDENTS ASSOCIATION

	Dimensions	Capacity	Brookfield Community
Heritage Hall ABC 2652 sq. feet	34 ft. by 78 ft.	135 dinner 150 theater	\$1472.00 (\$92.00/hr x 16 hrs*)
Legacy Room 369 sq. feet	18 ft. by 20.5 ft.	15 dinner	Complimentary (value of \$28.75/hr)
Kitchen Access			Included
Table & Chairs	see below		Included
After Hours Teardown			\$125.00
After Hours Security			\$135.00
SOCAN & Re:Sound			\$85.80
*access 9:00am to 1:00am		Subtotal	\$1817.80
		package discount	-\$368.00
		GST not included	\$1,449.80

Tables: Height is 29.25" from floor to table top

Round – 60" diameter (seats 6-8)

Rectangle – 72" long x 30" wide (seats 6)

Cocktail – 30" diameter can be set either 30" or 42" high

Chairs: Folding 15.5" high from Chair seat to floor; 34" from top of chair backrest to floor

Seat 17.5" square; back 19.5" wide by 15.5" high (seat to top of chair) rectangle

Advanced Booking:

Brookfield Community can book a maximum of **11 months** in advance. Bookings for a full 11 months in advance can be booked on the 1st of the month, 11 months prior – see example below

Ex: Want to book your wedding for August 12, 2018? Your booking would be accepted as of Sept. 1, 2017

Finalize Your Booking:

Sign Contract	Due within one week of Rental Agreement being written
Full Payment	Due within one week of Rental Agreement being written
Damage Deposit Cheque	Due within one week of Rental Agreement being written
Proof of insurance	Due within one week of Rental Agreement being written
Third Party Vendor/contractors Insurance Certificate	Due one month prior to event
Party Alcohol Liability Insurance (PAL)	Due 10 days prior to event
Liquor License	Due on day of event

SOCAN and Re:Sound fees are tariffs that we are required to charge rentals who will be using live or recorded music as part of the entertainment for an event. SOCAN and Re:Sound use the revenue from these two tariffs to support performers, song writers and music copyrigtters involved in the music industry.

Cancellation	Must be done in writing – email rentals@cranstonresidents.ca
75% refund	Rental cancelled more than three months prior to the rental date
50% refund	Rental cancelled between one to three months prior to rental date
No refund	Rental cancelled less than one month prior to the rental date

Revised May 2017 - prices subject to change